

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
4	3/22/10	Open	Action	03/15/10

Subject: Authorizing the Solicitation of Bids for Purchase of Magnetic Encoded Ticket Books

ISSUE

Whether or not to authorize the Solicitation of Bids for Purchase of Magnetic Encoded Ticket Books.

RECOMMENDED ACTION

Adopt Resolution No. 10-03-_____, Authorizing the Release of the Invitation to Bid for the Purchase of Magnetic Encoded Ticket Books.

FISCAL IMPACT

Budgeted:	Yes	This FY:	\$	0
Budget Source:	Operating	Next FY:	\$	130,000
Funding Source:	Revenue	Annualized:	\$	130,000
Cost Cntr/GL Acct(s) or Capital Project #:	45/640021	Total Amount:	\$	390,000
Total Budget:	\$ 390,000*			

*This action does not involve the expenditure of funds. The contract award will be present to the Board as a future action.

DISCUSSION

Staff is proposing to release an Invitation to Bid (ITB) to contractors qualified to print magnetic encoded ticket media. Currently staff solicits quotes from vendors 3 to 4 times per year, then purchases prepaid tickets as needed, 3 to 4 times a year. Staff desires to increase efficiencies by entering into a multi year contract with set pricing for the ticket media.

The ITB solicits bids for a three year contract. The ticket books will be ordered as needed throughout the three year term of the contract.

Staff recommends that the Board adopt the resolution authorizing release of the ITB for Purchase of Magnetic Encoded Ticket Books.

Approved:

Presented:

FINAL 3/18/10

General Manager/CEO

Chief Financial Officer

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RESOLUTION NO. 10-03-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

March 22, 2010

**AUTHORIZING THE RELEASE OF THE INVITATION TO BID FOR THE PURCHASE
OF MAGNETIC ENCODED TICKET BOOKS**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Invitation to Bid for the Purchase of Magnetic Encoded Ticket Books is
hereby approved and authorized for release.

THAT, the Invitation to Bid be advertised pursuant to the provisions of the RT
Procurement Ordinance.

STEVE MILLER, Chair

A T T E S T:

MICHAEL R. WILEY, Secretary

By: _____
Cindy Brooks, Assistant Secretary